

A good job is not hardie to find.

Become part of the James Hardie Europe GmbH success story. **Your Partner in Growth.**

We are the global market leader in fiber gypsum and fiber cement solutions with the fermacell® and James Hardie brands. With our ground-breaking innovations we change the way Europe builds. We are setting new standards in areas such as lean manufacturing, demand creation and implementing our push-pull strategy. Every day, our fantastic team combines the creative spirit of a start-up with the power of a global market leader.

To strengthen our team, we are looking for a

HR Operations Specialist (m/f/d)

in **Full-time employee** and **unlimited** for our plant in Orejo (Cantabria)

Your tasks

- Key Supporter for local HRBP and relevant HR projects (Time&Attendance, Payroll, Employee Portal, ServiceNow etc.)
- Data management in HCM SAP system
- Time&Attendance administration
- Payroll preparation and coordination with internal and external stakeholders
- Documentation & HR Compliance for auditing and reporting

You are...

- **smart?** A bachelor's degree or equivalent qualification provides a solid foundation, complemented by at least two years in HR Payroll and four years in HR Administration. Proficiency in SAP and MS Office ensures efficient payroll management, while advanced English skills (spoken and written) and basic German knowledge facilitate communication in an international environment.
- **driven?** The ability to address and resolve issues proactively and a commitment to staying updated on payroll regulations ensure compliance and precision. Flexibility for travel to Düsseldorf as needed underscores dedication to collaboration and professional engagement.
- **real?** Strong interpersonal skills are key, particularly the ability to communicate professionally with employees and management. A friendly, approachable demeanor fosters trust and a positive work culture.



What we offer

- A very collegial atmosphere in a dynamic environment
- Continuous, individual development opportunities

- Attractive salary package
- The freedom to participate in processes and projects

Curious?

Then become part of James Hardie. We are only strong together as a team. Diverse people drive innovation and growth. We are interested in what people think, regardless of culture, background or personal belief. We are looking forward to getting in touch with you.

Apply now

Contact



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HR Business Partner Spain

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***YOUR PARTNER
IN GROWTH.***